



# STUDENT MEMBERSHIP APPLICATION CLUB MANAGERS ASSOCIATION OF AMERICA

www.cmaa.org • (703) 739-9500

**THIS APPLICATION MUST BE SENT TO THE LOCAL CHAPTER FOR APPROVAL AND SIGNATURES  
BEFORE IT CAN BE PROCESSED BY THE NATIONAL HEADQUARTERS.**

**PLEASE FILL OUT THIS APPLICATION IN ITS ENTIRETY. TYPE OR PRINT WITH DARK INK.**

NAME (LAST NAME FIRST) _____ NICKNAME _____		<b>PLEASE SEND MAIL TO  (CHECK ONE)</b>
NAME OF UNIVERSITY _____ MAJOR _____		
DATE STARTED AT UNIVERSITY _____ MINOR _____		
SCHOOL MAILING ADDRESS _____ _____ CITY/STATE/ZIP + 4 _____ PHONE ( _____ ) _____	PERMANENT HOME ADDRESS _____ _____ CITY/STATE/ZIP + 4 _____ PHONE ( _____ ) _____	<input type="checkbox"/> SCHOOL MAILING ADDRESS
CELL ( _____ ) _____	E-MAIL _____	<input type="checkbox"/> PERMANENT HOME ADDRESS

I AM APPLYING FOR MEMBERSHIP THROUGH THE \_\_\_\_\_ CMAA STUDENT CHAPTER

HAVE YOU EVER BELONGED TO CMAA?  NO  YES IF YES, GIVE DATES \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ EXPECTED DATE OF GRADUATION \_\_\_\_\_

GENDER  M  F

I HEREBY APPLY FOR MEMBERSHIP IN **CMAA** AND, IF ELECTED, AGREE TO ABIDE BY ITS BYLAWS AND CODE OF ETHICS. UPON APPROVAL BY THE ASSOCIATION, MEMBERSHIP SHALL BECOME EFFECTIVE SIMULTANEOUSLY IN BOTH THE CHAPTER AND THE NATIONAL ASSOCIATION.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

APPLICANT HAS BEEN ELECTED TO MEMBERSHIP IN THE \_\_\_\_\_  
\_\_\_\_\_ STUDENT CHAPTER, CMAA.

CHAPTER SECRETARY \_\_\_\_\_

CMAA MEMBER ID \_\_\_\_\_ DATE \_\_\_\_\_

FACULTY ADVISOR \_\_\_\_\_

CMAA MEMBER ID \_\_\_\_\_ DATE \_\_\_\_\_

LIAISON MANAGER \_\_\_\_\_

CMAA MEMBER ID \_\_\_\_\_ DATE \_\_\_\_\_

SCHOOL DEAN \_\_\_\_\_ DATE \_\_\_\_\_  
*(Only for students not affiliated with a CMAA student chapter.)*

This application must be signed and verified by the Chapter Secretary, the Faculty Advisor and the CMAA Chapter Liaison Manager or the School Dean if there is not a CMAA chapter on campus.

By my signature hereon I certify that:

1. I have personally met and know the applicant.
2. To the best of my knowledge his/her membership in CMAA would be in the best interest of the local chapter and of our Association.
3. This individual is enrolled in a hospitality course in an accredited college, university or school for undergraduate or graduate students.
4. I am the Dean of the School or Faculty Advisor of the chapter from which this individual is applying.
5. I am an Active member of CMAA and the Student Chapter Liaison Manager for the chapter for which this applicant is requesting membership.

*Dues are not deductible as charitable contributions for income tax purposes. Dues may be deducted as ordinary and necessary business expenses.*

**WHITE COPY – FOR NATIONAL HEADQUARTERS**

**YELLOW COPY – FOR STUDENT CHAPTER RECORDS**

## MEMBERSHIP REQUIREMENTS

**Enclose with each application:** a check or money order covering one full year's dues. For those memberships that become effective between April 1 and August 31 in any year, half of the dues will be applied to the following fiscal year. For memberships effective on or after September 1, the entire amount is applied to the following year's dues.

### MEMBERSHIP APPLICATION PROCESSING

In order to expedite the application process, please follow these steps:

1. Complete the membership application in its entirety.
2. Submit the completed application to the student chapter for approval and signatures by chapter officers, Faculty Advisor and Liaison Manager.
3. Student chapter officials will forward your application and payment to CMAA National Headquarters.
4. Follow up with the local chapter if you do not receive verification of your membership within four weeks.

Thank you for your interest in the Club Managers Association of America. We look forward to serving you!

### CODE OF ETHICS OF THE CLUB MANAGERS ASSOCIATION OF AMERICA

We believe the management of clubs is an honorable calling. It shall be incumbent upon club managers to be knowledgeable in the application of sound business principles in the management of clubs, with ample opportunity to keep abreast of current practices and procedures. We are convinced that the Club Managers Association of America best represents these interests and, as members thereof, subscribe to the following CODE OF ETHICS:

1. We will uphold the best traditions of club management through adherence to sound business principles. By our behavior and demeanor, we shall set an example for our employees and will assist our club officers to secure the utmost in efficient and successful club operations.
2. We will consistently promote the recognition and esteem of club management as a profession and conduct our personal and business affairs in a manner to reflect capability and integrity. We will always honor our contractual employment obligations.
3. We shall promote community and civic affairs by maintaining good relations with the public sector to the extent possible within the limits of our club's demands.
4. We will strive to advance our knowledge and abilities as club managers and willingly share with other Association members the lessons of our experience and knowledge gained by supporting and participating in our local chapter and National Association's educational meetings and seminars.
5. We will not permit ourselves to be subsidized or compromised by any interest doing business with our clubs.
6. We will refrain from initiating, directly or through an agent, any communications with a director, member or official of another club regarding its affairs without the prior knowledge of the manager thereof, if the club has a manager.
7. We will advise the National Headquarters, whenever possible, regarding managerial openings at clubs that come to our attention. We will do all within our power to assist our fellow club managers in pursuit of their professional goals.
8. We shall not be deterred from compliance with the law, as it applies to our clubs. We shall provide our club officers and trustees with specifics of federal, state and local laws, statutes and regulations, to avoid punitive action and costly litigation.
9. We deem it our duty to report to local or national officers any willful violations of the Code of Ethics.

**CMAA advances the profession of club management by fulfilling  
the educational and related needs of its members.**